



## Virtual PD for the 2021-2022 School Year

Annette Brinkman, Lead Facilitator

To Schedule Contact: 801.541.2406, or Email Paul@observertab.com

Teacher Topics	Description	Session Length
<b>Setting up a Google Classroom</b>	<ul style="list-style-type: none"> <li>Setting Up a Google Classroom</li> </ul>	1 hour
<b>Google Classroom Demo Lessons</b>	<b>Demo Virtual Lesson (Google Classroom)</b> <ul style="list-style-type: none"> <li>Simple lesson</li> <li>Advanced lesson</li> </ul>	1 hour
<b>Classroom Management in the Virtual Environment</b>	Student Habits: Establishing Expectations, Routines & Procedures	1 hour
<b>Supporting your Classroom Management in the Virtual Environment</b>	<ul style="list-style-type: none"> <li>Cueing</li> <li>Time Limits</li> <li>Signals</li> <li>Attention Prompts</li> <li>Proximity (visual)</li> <li>Voice</li> </ul>	2 hours
<b>Active Engagement in the Virtual Environment</b>	<ul style="list-style-type: none"> <li>Student to Student</li> <li>Student to Teacher</li> </ul>	1 hour
<b>Intervention</b>	Academic Intervention in an Online Classroom	1 hour
<b>Social Emotional</b>	Emotional Support in an Online Classroom	1 hour
<b>Differentiation</b>	Differentiation in an Online Classroom	1 hour
<b>Google Forms</b>	Forms – Google Classroom	1 hour
<b>Accountability</b>	<ul style="list-style-type: none"> <li>Behavior</li> <li>Work</li> <li>Learning</li> </ul>	1 hour
<b>Learning Targets</b>	<ul style="list-style-type: none"> <li>Learning Targets and Success Criteria</li> <li>Orientation Slide</li> <li>Student Accountability and Assessment</li> </ul>	1.5 hours
<b>Unit Planning</b>	<ol style="list-style-type: none"> <li>Determine unit label and standards</li> <li>Write essential questions.</li> <li>Determine vocabulary.</li> <li>Create/find a pre/post assessment.</li> <li>Determine Boulders, Rocks and Butterflies.</li> <li>Write Learning Targets</li> <li>Create a timeline.</li> </ol>	90 minutes per grade level group  60-minute lesson review and follow up
<b>EL Strategies Series</b>	<ul style="list-style-type: none"> <li>Stages of Acquisition</li> <li>Speaking and Listening</li> </ul>	1.5 hours
<b>EL Strategies Series</b>	<ul style="list-style-type: none"> <li>Reading</li> <li>Writing</li> </ul>	1.5 hours
<b>EL Strategies Series</b>	<ul style="list-style-type: none"> <li>The Go Strategies</li> <li>Intervention</li> </ul>	1.5 hours

Administrator Topics	Description	Session Length
<b>Admin – Cultivating a Learning Culture</b>	<ul style="list-style-type: none"> <li>• Conversing with difficult people</li> <li>• Holding people accountable for expectations</li> <li>• Creating a positive culture through consistent PR</li> <li>• Keeping positive people positive.</li> </ul>	1.5 hours
<b>Admin – Facilitating Effective Meetings</b>	<ul style="list-style-type: none"> <li>• One Process</li> <li>• One Content</li> <li>• Balanced Participation</li> <li>• Protection from Attack</li> <li>• Understanding and Agreement on Roles</li> </ul>	2 hours
<b>Admin: Resolute Leadership</b>	<ul style="list-style-type: none"> <li>• Uncommon Discipline</li> <li>• Unwavering Values</li> <li>• Strength in Adversity</li> <li>• Enthusiastic About Relationships</li> <li>• Passionate about the future</li> </ul>	4 hours
<b>Observations and Debriefing Sessions</b>	<ul style="list-style-type: none"> <li>• Blended Learning</li> <li>• Online Learning</li> </ul>	Full Day
<b>Leadership Coaching</b> (personalized for each administrator)	<ul style="list-style-type: none"> <li>• Personnel</li> <li>• Communications/Correspondence</li> <li>• Operations</li> <li>• Community Building</li> </ul>	1.5 hour sessions monthly

Coaching Topics	Description	Session Length
Coaching Series	<b>Heavy Vs Light Coaching</b>	1 hour
Coaching Series	<b>Planning Conversations</b>	1.5 hours
Coaching Series	<b>Non-evaluative Data Collection</b>	1 hour
Coaching Series	<b>Reflective Conversations</b>	1.5 hours
Coaching Series	<b>Coach Roles</b>	1 hour
Coaching Series	<b>Communication</b>	2 hours
Coaching Series	<b>Growth Coaching</b>	2 hours
Coaching Series	<b>Deepening Your Coaching Skills</b>	1 hour